

# **First & Ten Boosters Club**

## **Meeting Minutes Tuesday, September 12, 2017, 7 pm Norton High School Café**

Those in attendance included: Jan Marie Combs, Stacey Bernritter, Tricia McGurr, Cindy McDonald, Michael Reynolds, Ted Kane, Sharon O'Brien, Pete Freeman

1) Welcome – Meeting called to order by Jan at 7 pm since Denise was not in attendance.

2) Secretary's Report - Jan

Minutes from the last meeting are online and available for all to view.

Jan coordinated the making of the stadium banners. Price stayed the same as last year - \$70 per player and the company was very accommodating. Banners look great and are in the concession stand and will be hung this Friday. Total of 12 – one for each senior! Jan will get invoice from company and forward to Stacey for payment. Recommend using in the future as they were fairly priced, very accommodating, good quality.

2) Treasurer's Report – Stacey

Treasure's report presented by Stacey and it is enclosed below.

1st and 10 Treasurer's Report  
September 12, 2017

Current account balance: \$9427.03

Recent expenses:

- \$1285.00 5 Helmets
- \$775.00 Sweatshirts
- \$799.50 Lancer Promo Items
- \$1236.85 Tackling Dummies - Coaches Request from Gold Card Money
- \$4324.32 - Practice Gear

Recent revenue:

- \$7000 Gold Cards
- Home Plate Fundraiser TBD
- Program Sponsors TBD

Upcoming expenses:

- Stadium Wraps
- Programs
- Team Meals
- Spaghetti Suppers
- Senior Night
- Banquet

Upcoming revenue:

- Savers Fundraiser
- Lancer Promo Items
- Sweatshirts
- Home Plate Fundraiser October
- \$100 Refund from Passing League Cancellation - Check Never Deposited

Current balance is \$9427.03

More fundraising efforts are in place right now which should bring in additional revenue however we have significant outlay of funds coming up – every spaghetti supper, banquet, senior night, water for games, team meals etc.

Passing League Funds: They never cashed our check. Stacey will follow up to see if they plan on cashing it or if she can cancel since season never finished.

4) Summer Food Recap – Denise did a great job of organizing the summer food activities. Many of those present at the meeting tonight assisted in summer food set up and felt that the season went very smoothly. Players seemed very appreciative of the food and beverages and did a good job overall cleaning up and helping with icing of coolers. Thank you to the families who sent in food, water, and Gatorade donations.

5) Program - Tricia

Program is printing as we speak and Tricia will pick up this week and bring to the game.

Stacey suggested doing a special thank you to the sponsors (copy of program and thank you letter to all sponsors) and we can all help out with delivering the thank you packages to sponsors.

We will be making programs available for \$1 each, however, all families of players will receive one copy of the program at no cost.

6) Lancer Promo Items – Jan ordered travel mugs, car magnets, koozies, and sweatshirts. Some items will be available for this Friday's game (travel mugs and magnets) and the rest will come in the following week. Pete is ok with selling out of the concession stand after half time – we may also have a table out front for the first half of the game.

7) Concessions (Plans, Coverage, Volunteer Needs) – Pete

Pete has the stand set up and ready to go for the season. Pete has stocked the shed and all is ready for this week.

Ted Kane will cover this coming Friday as Pete will be out of town. Cheryl Kane will also be assisting.

Jan will solicit volunteers for the three home games this week – help in the stand, lancer table, raffle, etc.

Tricia will oversee the 50/50 raffle at the game, with volunteers who will help sell.

8) Spaghetti Suppers –

Jackie Hunt organized the first supper (senior hosted) of the year which went very smoothly. Thank you Jackie!

Sharon O'Brien organized this week's upcoming spaghetti supper and everything is under control. Thank you Sharon!

Kevin Weber and Barbara Hynes will organize the senior hosted suppers in the future. Kevin will handle communications and Barbara will shop for any needed items.

Cheer will be hosting the next one and Cindy is already working with them on preparations (Olive Garden will be donating).

9) Home Plate Recap and Next Home Plate Fundraiser - Tricia

\$155.95 was raised at Home Plate and the raffle brought in \$136.00.

Next one is on October 17<sup>th</sup>. Although we advertised a ton, we will need to step it up some more. Tricia will organize new baskets for next fundraiser. Jan will advertise on Facebook, website and via email and will send announcement to Ted Curre to include at school.

10) Senior Night and Breast Cancer Night – October 13<sup>th</sup>

Approved by Ted Curre and Coach McCarthy. Flyer will be made by Jan and circulated to Ted Curre and school. Socks are already ordered and in, dark pink. Stacey will order flowers and balloons and as the cups for the fence. Jan will be taking photos and frame for senior families. There are 12 senior football players, 2 senior cheer + band.

Ted will do ground control and decorations.

Jan will take photos and assist with decorations and setup.

Ted will solicit info from senior families and share with the announcer.

Cheer will make the senior banner again this year.

On the night before Senior Night, Captains need to get kids to get cheerleaders pumpkins and gifts. Cheer will also decorate the doors of senior players.

#### 11) Veterans Events (Night and Dinner)

Will check with Gary and Barbara at upcoming spaghetti supper to determine a date to honor veterans at our spaghetti supper and at a game in November. Will need to revisit the idea of honoring veterans at a home game in November as soon as we have the dates for post-season.

#### 12) New Business

**A: Banquet:** - Jan booked the NHS Café for Tuesday November 28<sup>th</sup>.

Tasty Rays – Jan will contact to inquire as to availability.

Stacey will send in deposit.

Jan brought up fact that typically just football players are paid for but not cheerleaders. Stacey made a motion that Cheer be invited and comped just like football players, Tricia seconded, and unanimously approved. This year players and cheer will be covered. Families still pay for their tickets. Coaches are comped as well.

**B:** Stacey made a motion that we send Diane Hines flowers due to the passing of her mother. Jan seconded it, and all were in favor. Stacey will order flowers for her.

**C: Youth Football Game** scheduled for September 23, 2017. This has been approved by AD and Coach McCarthy.

**D.** Sharon made a motion to purchase lottery fundraiser package for \$300, Tricia seconded and Board members present approved. Tickets will be sold for \$10 each throughout the season with winner drawn at the banquet. Tricia will organize this fundraising event.

**E.** Tricia would like the trainer to have gear since she received a 2XL sized shirt. Jan made a motion that we provide a sweatshirt to Michelle paid for by First ad Ten as well as lancer shirts from last year. All approved. Jan ordered extra sweatshirts and one will be earmarked for Michelle Norman, Trainer.

**F:** Stacey brought up the fact that it will be good to start transitioning new people into the board to take over in two years when many of us transition off. We started tossing around ideas as to how to get people involved. Perhaps speak at the banquet, call a special meeting, etc.

**G:** Ted would like to investigate an online apparel store to raise some additional funds. He will do some research and report back at the next meeting.

13) Motion was made to adjourn the meeting by Tricia. Meeting was adjourned at 8:44 pm.

Next meeting is scheduled for **Wednesday, October 11, 2017** at 7 pm in the NHS Café.