

First & Ten Boosters Club

Meeting Minutes

Tuesday, August 8, 2017, 7 pm

Those in attendance included: Jan Marie Combs, Stacey Bernritter, Tricia McGurr, Cindy McDonald, Denise O'Neill, Jackie Hunt, Michael Reynolds

1) Welcome: Meeting was called to order at 7 pm by Denise O'Neill.

2) Secretary's Report – Given by Jan Marie Combs.

Touched base with Coach McCarthy to get practice food schedule and will pass along to Denise.

Website has been updated with any new practice and scrimmage times.

Jan sent Michael Reynolds the flyers that need to be distributed at the upcoming BBQ. Thank you to Michael for making copies and bringing to the BBQ for distribution. Flyers that will be handed out include: Encouraging Words, Program Ad Solicitation Letter and Form, 1st & Ten Welcome Letter, Varsity Game Schedule/August Schedule, Savers Flyer.

Denise made a motion to approve the Secretary's report and it was unanimously accepted.

3) Treasurer's Report – Given by Stacey Bernritter

Current account balance is \$3117.28. Here is a copy of the Treasure's Report:

1st and 10 Treasurer's Report
August, 8 2017

Current account balance: \$3117.28

Recent expenses:

- \$1464.00 - Coach Doucette Payment 2 of 2 for Summer Conditioning (Completely Player funded)
- \$187.00 - Hatrick Sportswear - Summer Conditioning Shirts - 2nd order
- \$1217.46 - Prime Time Sports - Coaches Gear for 2017 Season voted on at June meeting
- \$175.00 - Reimbursement to Pete Freeman for Serve Safe Certification.

Recent revenue:

- \$1465.55 - Canning
- \$2880 - Summer Conditioning Payments to date (48 Players!!!!)
- TBD - Mattress Fundraiser
- \$125 - Practice Gear

Upcoming expenses:

- Practice Gear
- Stadium Wraps
- BBQ
- Team Meals
- Spaghetti Suppers
- Senior Night

Upcoming revenue

- Practice Gear Payments
- Team Meal Payments
- Program Sponsors
- Savers Fundraiser
- Gold Card Fundraiser
- \$100 Refund from Passing League Cancellation

Gift Cards

- \$50 BJs
- \$200 Roche Bros.
- \$200 Visa (from Black Knights)

NOTE: Coaches gear was VERY EXPENSIVE. We may need to curb other additional requests this year as we did not expect the gear to be so expensive.

Jan made a motion to accept Treasurer's report. Report was unanimously accepted.

4) **BBQ Update** – Given by Jackie Hunt. Jackie will pick up Kayem hotdogs on 8/10 for the BBQ and will also shop at BJ's for anything else. Michael Reynolds, Jamie Chapman, Jim McNaught will grill. Michael will pick up ice. Cindy will pick up rolls. Jackie will arrive by 3:30 pm to begin setting up. Pete Freeman will also be there and will oversee the moving of water/foot/gatorade over to the concession stand. Jackie will grab paper goods from the concession stand tonight instead of purchasing more since there seems to be a good stock in the stand.

Stacey and Denise will address group at BBQ with any First & Ten issues.

Equipment pickup is at 3 pm thus kids may begin wandering over to ELP prior to 4 pm.

5) **Update on Practice Gear** – Given by Jan.

Practice gear was ordered and the proof approved. Order should be in next Tuesday. Jan will bag up and deliver to the first day of practice (Friday August 18th) at 2:30 so players can pick up and change prior to 3 pm start time.

6) **Update on Home Plate Fundraiser** - Jackie updated that the fundraiser will be on Tuesday September 5th and will go all day. 20% of all sales (including gift cards and drinks at the bar) will go back to 1st & Ten. October 17th will be a second one. Tricia and Jackie will create a sandwich of the month (maybe cheeseburger/onion rings) and anyone who orders it in September we will get 10%. On the 5th must have physical coupon or on phone. Jan will do flyer and distribute to schools and Athletic Director.

We can book 2018 dates at any time.

Stacey has two gift card baskets and we can use one at each fundraiser.

This event will take place on Tuesday, September 5th.

7) **Update on Car Wash Fundraiser**

Jan reached out to Joel at LJ's Carwash FORT IMES but has yet to get a response so not sure if the carwash fundraiser is an option or not at this point. We will table this for next year.

8) **Program Update** – Trisha sent out 40 letters last week and will call and visit soon to get commitments. If anyone else has leads please send to Trisha. Deadline is August 18th. Jackie suggested contacting last year's printer for the file layout to make this year's layout go more smoothly.

9) **Summer Food Update** –

Denise said sign-ups for **summer practice food** is coming in now, but slowly. Coach would like snacks out at 2:30 on days when practice begins at 3 pm and at 7:30 am when practice begins at 8 am. Here is the schedule for the beginning of the practice season:

Friday August 18th at 2:00 – Jan and Stacey

Saturday August 19th at 7:00 am – Trisha and Cindy, Denise and Michael

Monday August 21 at 2:00 – Jan and Trisha

Tuesday August 22 at 2:00 – Stacey

Wednesday August 23 at 2:00 Trisha and Cindy

Thursday August 24 at 2:00 Jan and Stacey

Friday August 25 at 2:00 – Trisha and Cindy

Jan will email Wade to see about access to wood room during week and on Saturday morning. Will also check regarding ice supply at high school so that we get as much free ice as possible.

Team Meals –

Denise has contacted Subway about doing all the games to keep it streamlined and keeping expenses down. She will follow up and report back next meeting.

10) Planning for First Game (Concessions)

Trisha mentioned soliciting volunteers for the first game and 50/50 raffle thus we will circulate sign-up sheet at BBQ. Jan will create and get to Stacey to bring to BBQ and address.

11) New Business

Denise has been looking into getting other donations from places such as frito lay, etc, and has been working towards looking into other options. In addition, she has an application for gently used LARGE sized cleats.

The Board voted to have both Breast Cancer Night and Senior Night together on October 13th. Jan will request permission from Coach McCarthy, Ted Currie and Meaghan Lafayette to see if this can happen.

We also need to plan Youth Football Night and Board discussed holding it on Saturday September 23rd. Jackie will forward contact info for youth sports to Jan.

Group wants to look into selling some items, such as beverage covers and seat covers. Jan will email Hatrick to see if they have items of this nature.

We discussed the player vinyl stadium banners. Last year they were about \$70 each. Jan has been looking around to find a less expensive solution but concerned about the quality and the set up. Last year's company sent the photographer which seems like it might be a good way to go. Denise suggested Staples – Jan will check it out to see if they are comparable.

Jackie did make a motion to spend the money on the banners (similar to last year) in the event we cannot find a cheaper alternative. This was unanimously approved.

Next meeting is Tuesday, September 12th at Norton High School.

12) Meeting Adjourned at 8:40 pm.